

Process for accessing Turnitin web console portal for generating plagiarism reports, if Instructor Account is created through TISSOL Portal.

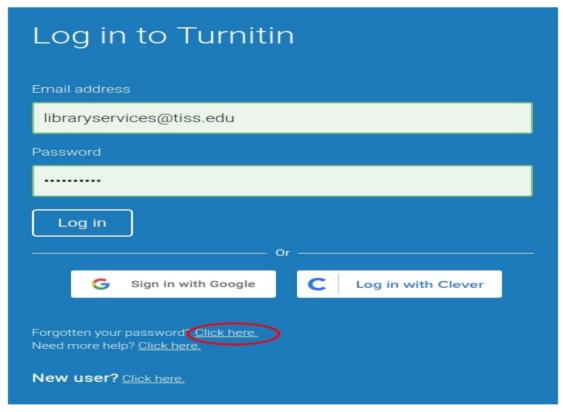
1. Faculty/Instructor needs to reset user password:

Reset user password through turnitin portal and URL as follows:

https://www.turnitin.com/password_reset1.asp?r=98.9824144340457&svr=6&lang=en_us&

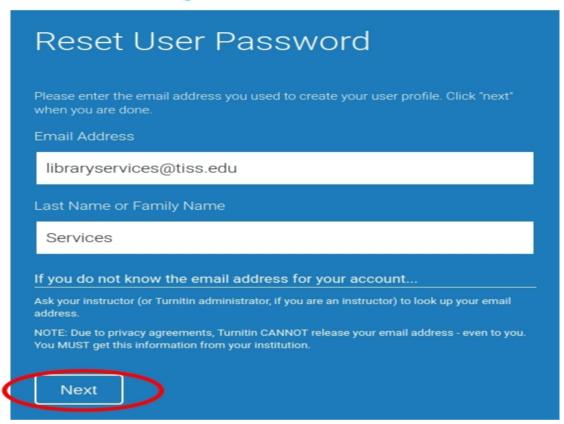
• Find out "Forgotten your password?" then **click here.**





Please type your email address & Last name then click on Next.





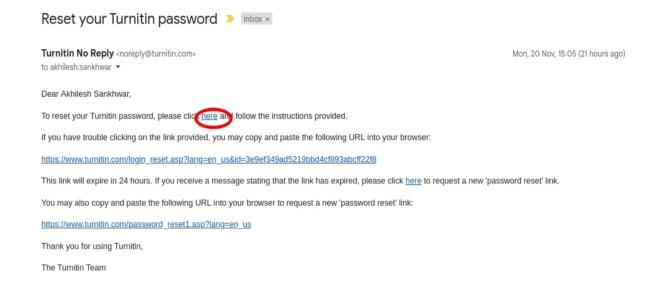


Reset User Password

The link to reset your password has been sent to: akhilesh.sankhwar@tiss.edu

You have 24 hours to change your password using the emailed link.

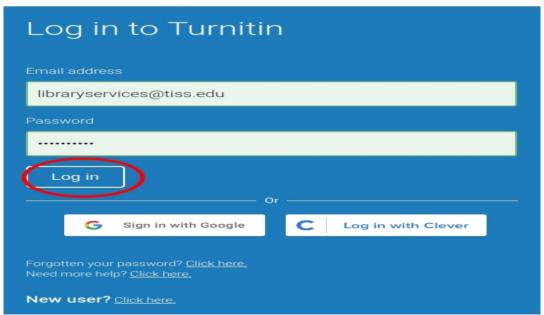
- After that respective **Instructor** will get email notification from turnitin for reset password.
- Please click on **here** for reset of your password and complete process for reset of password.



2. Login Turnitin Account as Instructor as below URL.

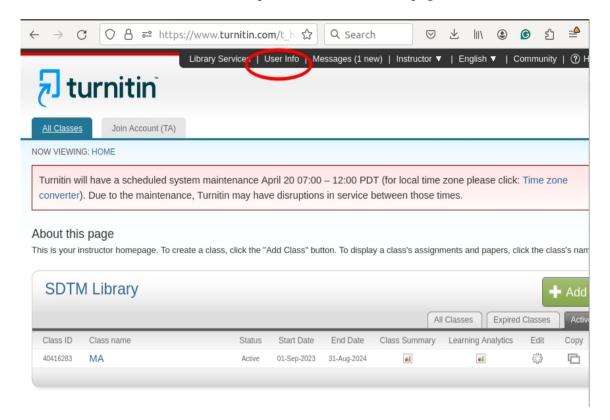
- https://www.turnitin.com/login_page.asp?lang=en_us
- Type your email address & Password then click on **Login Button**.



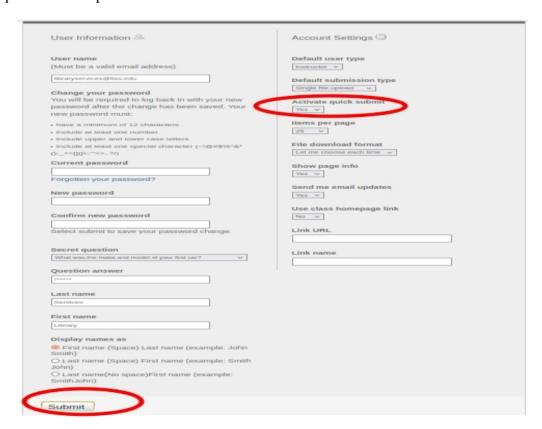


3. Activate quick submit module:

• After successfully login on turnitn portal, this is your instructor homepage. To activate quick submit, click **User Info** from the top of the instructor homepage.

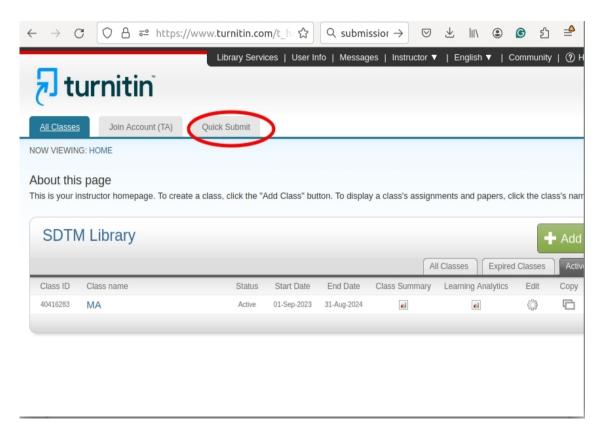


• Go to " **Active quick submit**" section on the preferences page, select **yes** from the **activate quick submit** drop-down menu. Then click on "**submit**" button for activating quick submit option.

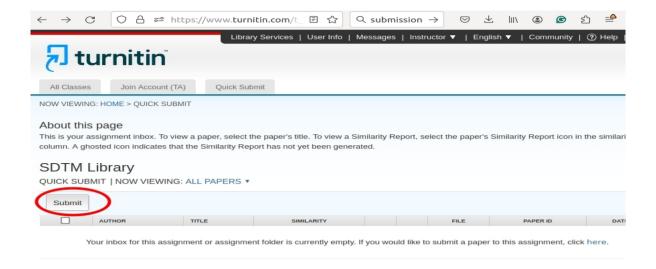


4. Submitting documents via quick submit:

• The **quick submit** tab will appear on the instructor homepage, making the quick submit inbox available for use.



• To start the upload process, click on **Submit button** in the top left corner of the quick submit inbox.



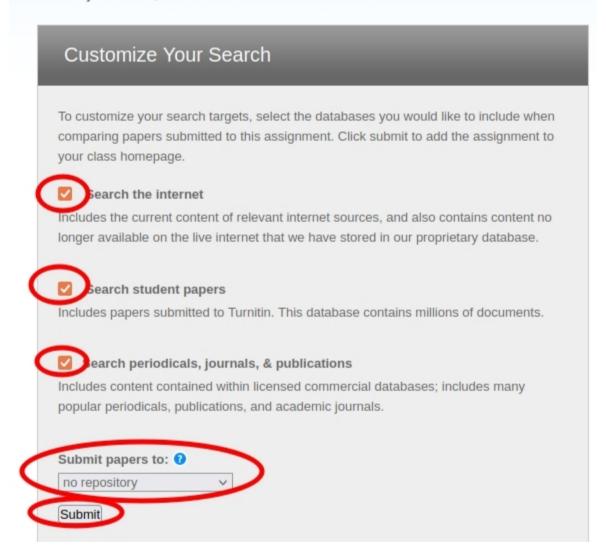
- Select the databases that the submitted paper or papers will be checked against as example of screenshot mentioned below.
- From the 'Submit Papers to:' drop-down box, choose which repository you'd like the papers you are submitting to be stored in. If you would like future papers to not match against the file you will upload, choose No Repository.
- Continue to the paper submission page by selecting the **Submit button**.

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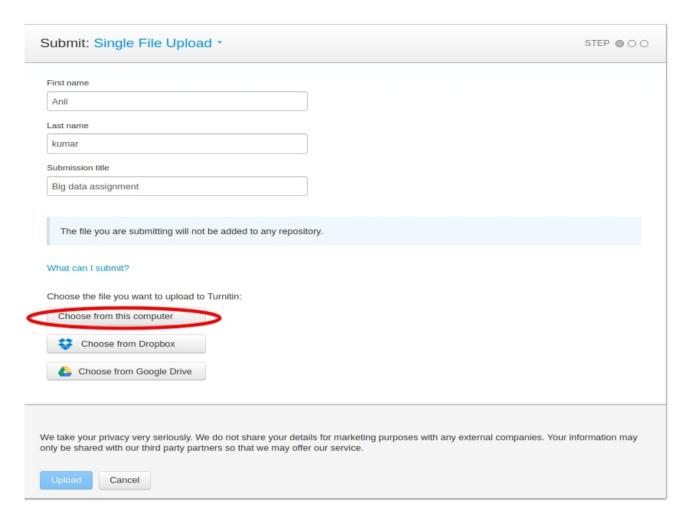
NOW VIEWING: HOME > QUICK SUBMIT

About this page

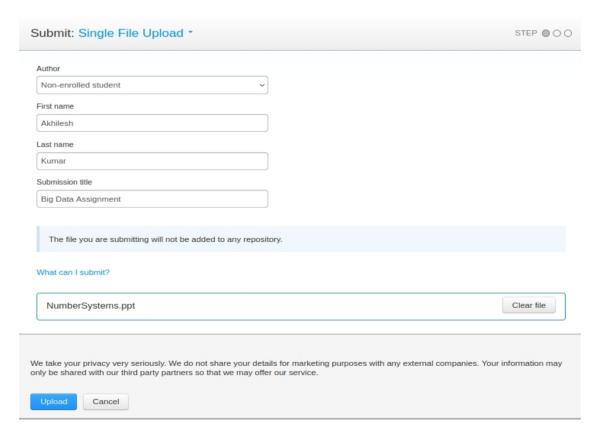
To customize your search, select from the available databases below.



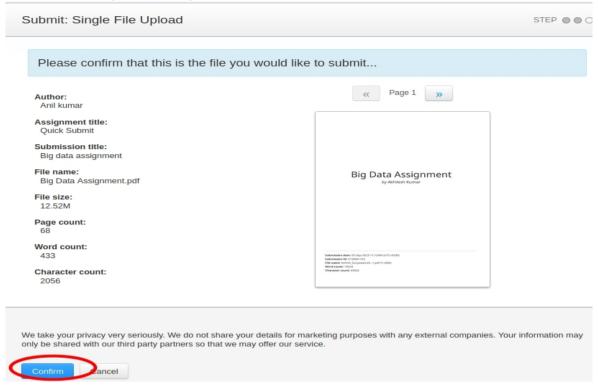
• Type Author First & Last name, submission title then upload a file **from the computer.**



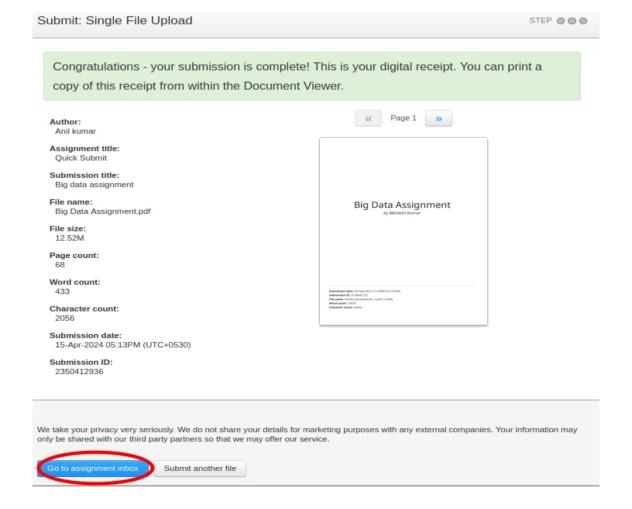
• Click on **Upload Button** for plagiarism check.



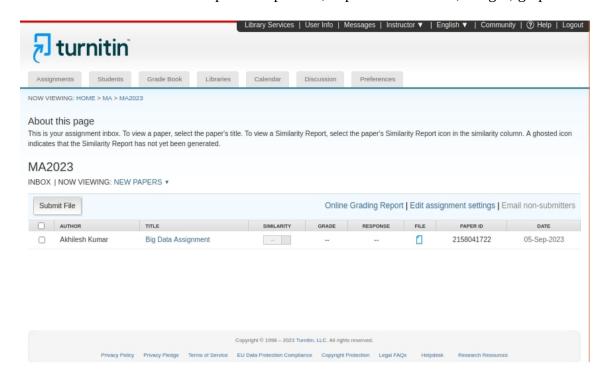
• Click on **Confirm** button after that It will start to check plagiarism from different sources like Database, web server, internet etc.



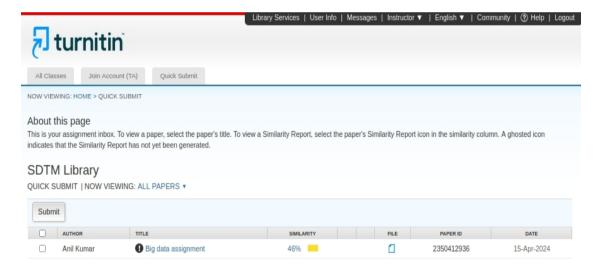
 Click on Go to assignment inbox or submit another file if you want to check more than one file at a time.



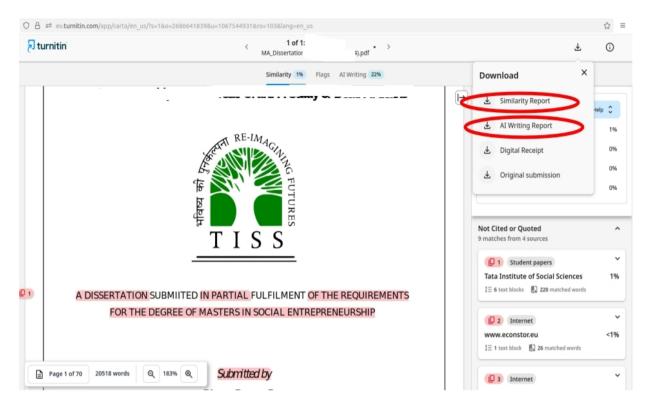
• Its takes few minutes to complete the process, depends on file size, images, graph etc.



• For viewing similarity report click one **similarity percentage**.



• Now you can view the details report and also you can download. For download similarity and AI report can click in **download icon**.



• For Quick start guide for Intructor, click on the below-given link.

https://help.turnitin.com/feedback-studio/turnitin-website/instructor/quickstart.htm

• For Student, guide click on the below-given link.

https://help.turnitin.com/feedback-studio/turnitin-website/student/quickstart.htm

[Note: Please feel free to contact with SDTM Library, or you can email to libraryservices@tiss.ac.in or inflibnet@tiss.ac.in for any clarifications]

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TISS, Mumbai